

MINISTRY AGREEMENT FORM

Deacon's Name _____

Parish/Agency _____

Agreement Termination Date _____

MINISTRY AGREEMENT

Diaconal Ministry & Formation

Diocese of Dallas

3725 Blackburn St.

Dallas, Texas 75219

This agreement for ministry is entered into on this date _____ for a _____ year period ending on **June 30**, _____, as mutually agreed to by deacon, pastor/director.

The deacon hereby agrees to commit the indicated hours per month in the specified areas of ministry. Diocesan recommendation is that each deacon will commit to a minimum of ten (10) hours of service per month, in addition to liturgical ministry in the parish. (Sec. II).

MINISTRY OF CHARITY AND JUSTICE
HOURS PER MONTH _____

_____ Hospital Ministry
_____ Nursing Homes Ministry
_____ Parish Peace and Justice Commission
_____ Chaplain Duty (_____)
_____ Outreach Program (_____)
_____ Other _____
_____ Other _____
_____ Food Pantry
_____ St. Vincent De Paul
_____ Prison Ministry
_____ Pro-life Advocacy
_____ Catholic Charities

II

MINISTRY OF THE WORD
HOURS PER MONTH _____

_____ Bible Study
_____ Lector Training
_____ Marriage Preparation
_____ Preaching
_____ Religious Education
_____ Adult Education/Workshops
_____ Baptismal Preparation
_____ Liturgy Team
_____ Prayer Group
_____ R.C.I.A./R.C.I.C.
_____ ACTS/CRHP
_____ Cursillo/Encuentro Matrimonial/Marriage Encounter
_____ Youth or Young Adult
_____ Other _____

III

LITURGICAL MINISTRY
HOURS PER MONTH _____

_____ Rite of Baptism
_____ Rite of Marriage
_____ Rite of Funerals (Wakes/Interments/Funerals)
_____ Liturgy of the Word with Eucharist/Prayer Services
_____ Deacon of the Mass
_____ Other _____
_____ Other _____
_____ Other _____

IV

SPECIFIC GOALS AGREED UPON

...and the time frame to accomplish them (i.e., develop a day of reflection; establish/develop new ministry in parish; take a specific skills class.)

1. _____ by ____ / ____ / ____

2. _____ by ____ / ____ / ____

POLICY REGARDING MINISTERIAL REQUIREMENTS

MINISTERIAL DEVELOPMENT: Each deacon is required to complete a 12 hours of ministerial development (continuing growth and formation). The needs of the community being

served and the enhancement of the individual's skills should assist you in guiding your deacon in specifying areas to be pursued during the time frame of this agreement.

RETREAT: Each deacon is required to make an annual retreat. The Parish will pay for the deacon and his wife to attend.

SPIRITUAL DIRECTION: Each Deacon is required to meet with their Spiritual Director on a regular basis.

DEACON CONGRESS: Each Deacon is expected to attend the Annual Deacon Congress. The Parish will pay for the deacon and his wife to attend.

SPECIAL CONDITIONS OF MINISTRY, (if any):

☐ I have discussed this with my wife (if applicable).

SUPERVISOR: A clergy supervisor must be specified. Regular ongoing supervision greatly enhances the deacon's contribution as well as his feeling of involvement and fulfillment. His relationship to the pastoral staff should be discussed. This helps to define lines of communication and accountability. Fewer difficulties arise among the collaborating ministers. The supervisor for the period of this agreement is:

Deacon's signature Date

Pastor/Director's signature Date

Supervisor's signature Date